



Farmers Markets and Events Work Study Fall 2018

Organizational Info

Begun in 2004 as a student thesis project at Brown University, Farm Fresh has grown briskly to capture the public interest in locally grown food and translate it into sales for RI farmers and producers. Strongly mission-driven, Farm Fresh achieved 501c3 status in 2007, and has since implemented a variety of programs to enhance the local food system of the Rhode Island region, with particular attention to farm viability and low-income access to fresh food. Farm Fresh operates a wide range of marketplace programs (retail, wholesale, processing, education) that engage and connect tens of thousands of RI, MA and CT eaters with thousands of RI, MA and CT farmers.

Mission: *Farm Fresh Rhode Island is growing a local food system that values the environment, health and quality of life of RI farmers and eaters.*

Vision: *A New England abundant with diverse family farms and fertile soils, with locally and honestly produced foods and flavors at the heart of every dinner table.*

Position Description

Farm Fresh Rhode Island is looking for events intern to assist with our annual fundraiser and additional Farm Fresh events to be held throughout the fall season. Working closely with the Program Director for Community Access and Farmers Market Program Coordinator, the student who takes on this position will have the opportunity to grow their events planning and fundraising skills as they work alongside our Farmers Market Team.

Primary Responsibilities (but not limited to):

- Create, develop and implement marketing materials and for outreach and mailings
- Maintain communications between local vendors, farmers, and Farm Fresh RI staff
- Work with staff and volunteers to collect/solicit in-kind donations
- Coordinate and schedule special events
- Attend and assist weekly at farmers markets and help with onsite event logistics at markets
- Plan and publicize for upcoming events for end of summer/fall and Wintertime markets

Qualifications Required:

- Passion for community engagement, public health, sustainability, and the local food movement
- Currently enrolled as an undergraduate or recently graduated



- Commitment to a flexible work schedule of 8-35 hours per week depending on internship requirements

Skills Required:

- Excellent professional communication skills (written and verbal)
- Great attention to detail
- Ability to work in diverse settings
- Ability to collaborate and work as part of a team
- Self-motivated and committed to see tasks through to completion
- Proficient with Microsoft Office Suite, Google Drive and Social Media
- Ability to prioritize and handle a variety of assignments simultaneously in vibrant work environment

Availability and Hours

The ideal candidate will be able to commit 8-35 hours per week depending on internship requirements throughout the fall. This is all negotiable and will be tailored to the applicant.

Duration: Fall 2018
Hours: 8-35 hrs/week (flexible)

Contact

To apply, or with any questions, please contact thea@farmfreshri.org & leigh@farmfreshri.org. Please write “Events Work Study” in the subject line. To apply please submit a resume and a letter of interest.